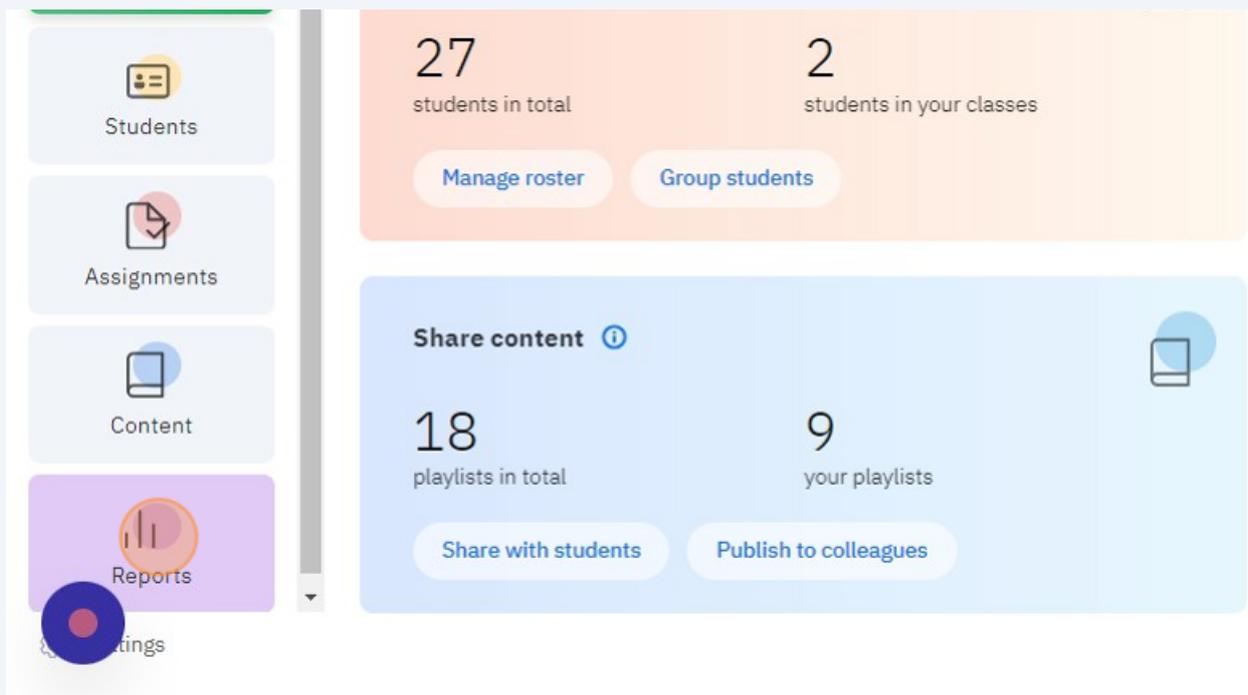


# Export ReadBasix Results for an Entire Organization (All Locations)

1 Login to your faculty Capti account, click on "Reports"



## 2 Click on "ETS ReadBasix"

	<b>ETS ReadRoutix</b> Fast screening of reading skills for a personalized diagnostic path	2 need assessment	25 don't need
	<b>ETS ReadBasix</b> Foundational reading skills assessment	16 need assessment	11 up to date
	<b>ETS ReadAuthentix</b> Scenario-based reading comprehension assessment	19 need assessment	8 up to date
	<b>Activity Stats</b> Students' reading activity statistics	9 not active recently	18 recently ac

## 3 Click on the locations dropdown in the top left of your screen.

HOME LIBRARY VOICES MANAGE

onst... **ETS ReadBasix · Location report** Search

Classes 6 subtests Up to date: 2010 days Completed subtest

Class Name	Grade	Students Total	Students Completed	Word Recog. and Decoding	Vocabulary	Morphology	Sentence Processing	Reading Efficiency	C
6th Grade	6	0	0	0%	0%	0%	0%	0%	
7th Grade	-	0	0	0%	0%	0%	0%	0%	
7th Grade	7	0	0	0%	0%	0%	0%	0%	
8th Grade	-	2	2	100%	100%	100%	100%	100%	
9th Grade	9	4	4	100%	100%	100%	100%	100%	
English, Mrs Aquila, Period 1	7	13	13	100%	100%	100%	100%	100%	
English, Mrs Aquila, Period 2	7	12	12	83%	83%	83%	83%	83%	

Display 30 per page. 12 total. Page 1 of 1

4 Click "All locations"

ETS ReadBasix · Location report

Classes 6 subtests Up to date: 2010 days Completed subtest

Class Name	Grade	Students Total	Students Completed	Word Recog. and Decoding	Vocabulary	Morphology	Sentence Processing	Reading Efficiency
6th Grade	6	0	0	0%	0%	0%	0%	0%
7th Grade	-	0	0	0%	0%	0%	0%	0%
7th Grade	7	0	0	0%	0%	0%	0%	0%
8th Grade	-	2	2	100%	100%	100%	100%	100%
9th Grade	9	4	4	100%	100%	100%	100%	100%
English, Mrs Aquila, Period 1	7	13	13	100%	100%	100%	100%	100%
English, Mrs Aquila, Period 2	7	12	12	83%	83%	83%	83%	83%

Display 30 per page. 12 total. Page 1 of 1

5 Click "Full Report"

ASH

Search

days Completed subtest

Full Report

Students Completed	Word Recog. and Decoding	Vocabulary	Morphology	Sentence Processing	Reading Efficiency	Reading Comprehension
25	85%	85%	85%	85%	85%	77%
0	0%	0%	0%	0%	0%	0%
27	100%	100%	100%	100%	100%	96%
27	83%	83%	83%	83%	83%	83%

6 Click "Students"

Group Report

All Students ▾ ETS ReadBasix: Statistics

Group 1 of 1

ReadBasix >

Statistics

Students

Profile describes stu  
Scores older than 1 year are

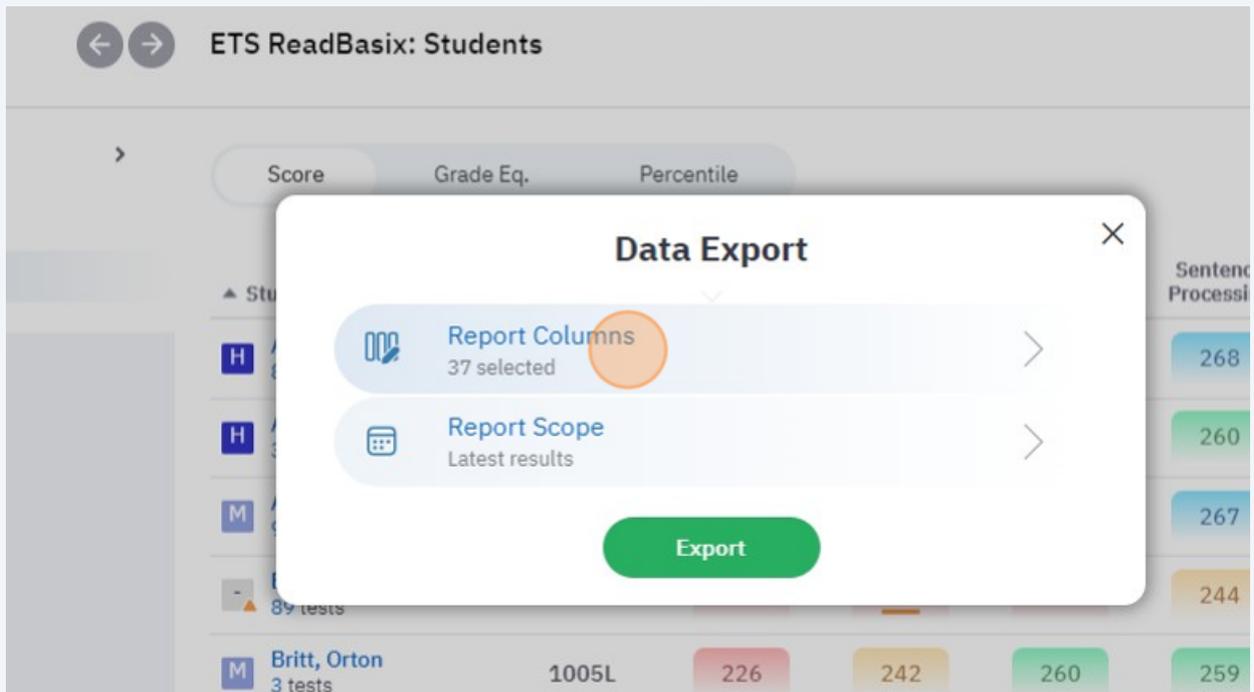
83 students

7 Click "Export"

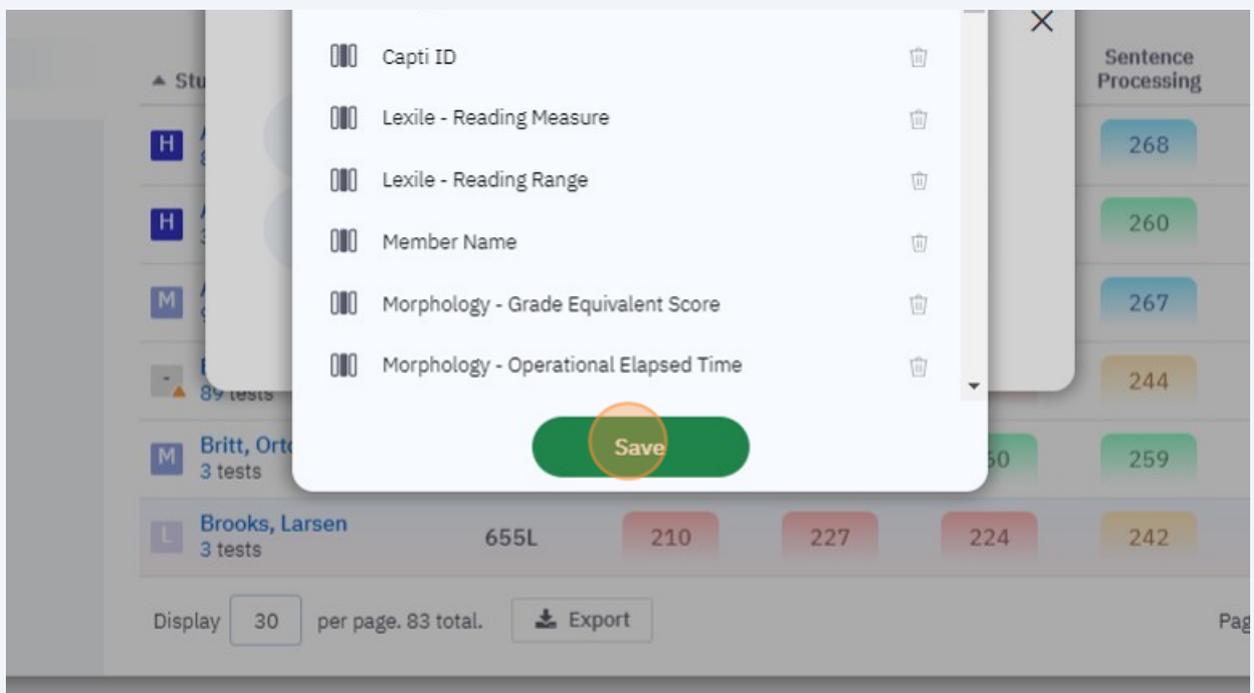
▲ Students	Lexile®	Word Recog. and Decoding	Vocabulary	Morphology	Sentenc Processi
Allen, Amanda 86 tests	1195L	256	260	258	268
Allison, Harris 3 tests	1205L	273	255	253	260
Anderson, Zara 9 tests	955L	262	243	254	267
Beckham, David 89 tests	845L	222	224	225	244
Britt, Orton 3 tests	1005L	226	242	260	259
Brooks, Larsen 3 tests	655L	210	227	224	242

Display 30 per page. 83 total. Export

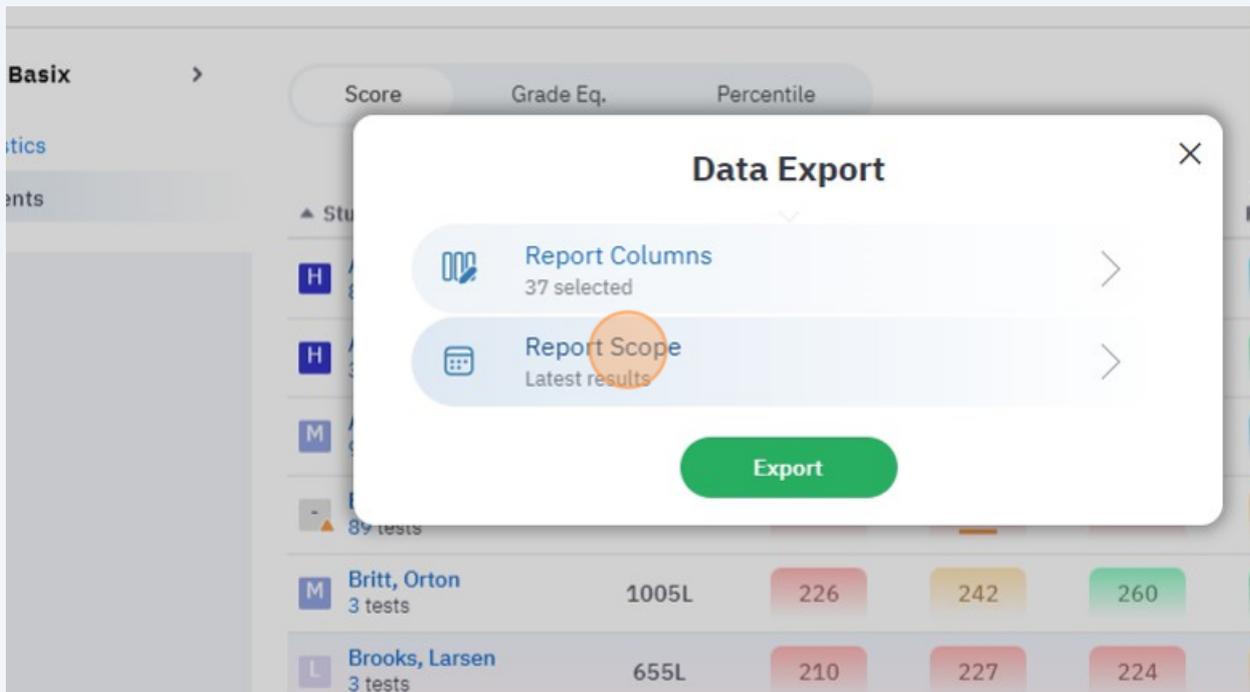
8 Select your desired Report Columns.



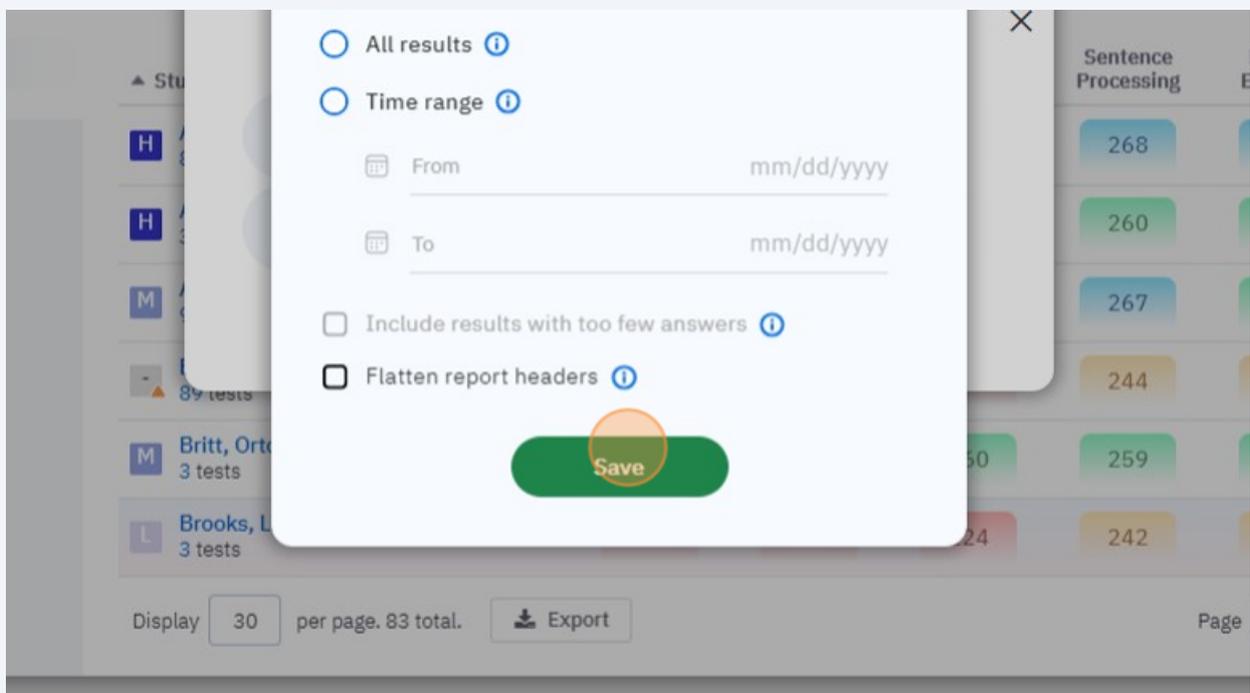
9 Click "Save"



10 Select your desired Report Score, by default it will export Latest Results.



11 Click "Save"



12 Click "Export"

The screenshot shows a 'Data Export' modal dialog box overlaid on a table of student test results. The modal has a title 'Data Export' and a close button (X). It contains two sections: 'Report Columns' with '37 selected' and 'Report Scope' with 'Latest results'. A large green 'Export' button is centered at the bottom of the modal. The background table shows student names, test counts, and scores for 'Sentence Processing'.

Student	Tests	Score 1	Score 2	Score 3	Score 4	
Britt, Orton	3 tests	1005L	226	242	260	259
Brooks, Larsen	3 tests	655L	210	227	224	242

At the bottom of the page, there is a 'Display 30 per page. 83 total.' and an 'Export' button.