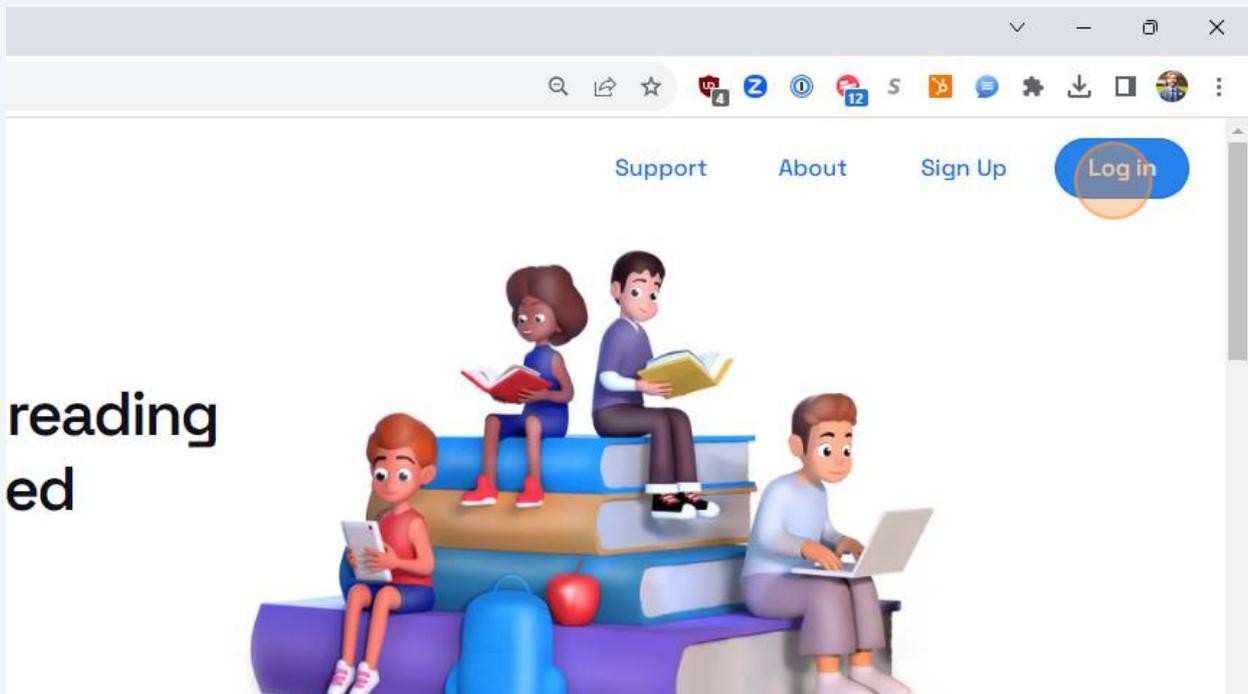


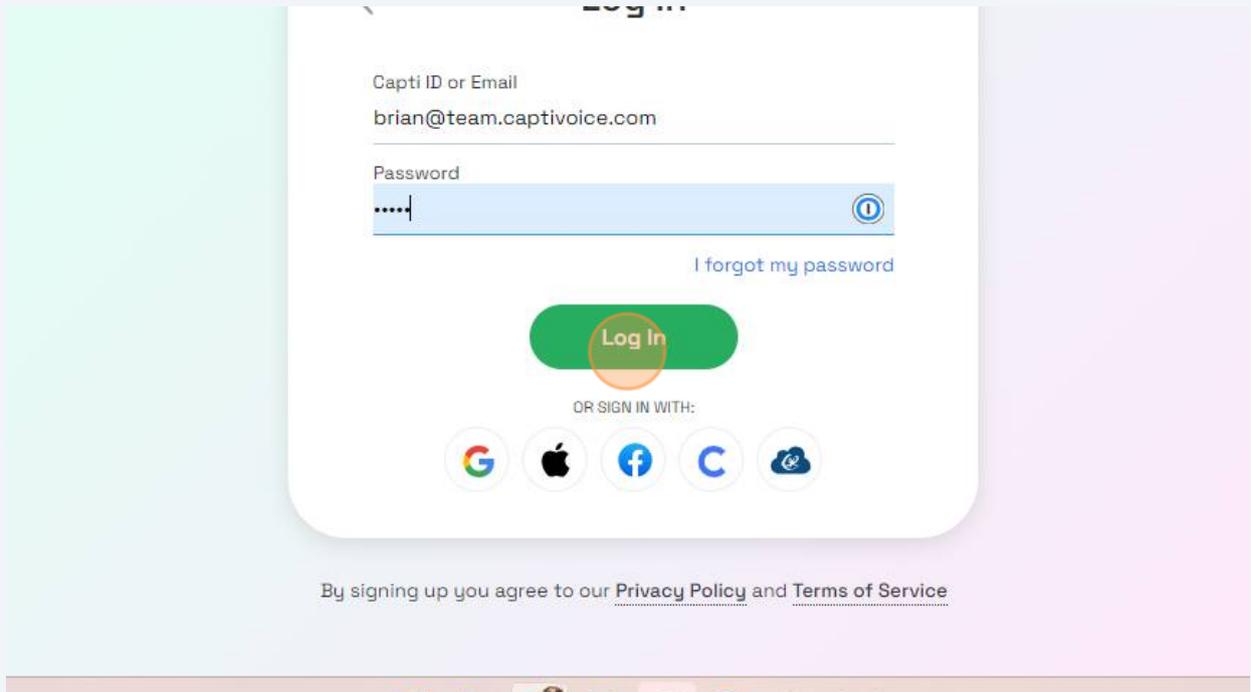
How to Find Unreliable ReadBasix Results

You may notice missing scores for your students. If your students did not answer 10 of the questions in a given subtest, the system may be hiding the score because it is not reliable. This guide walks you through the process of checking whether or not a ReadBasix score is hidden because it is unreliable.

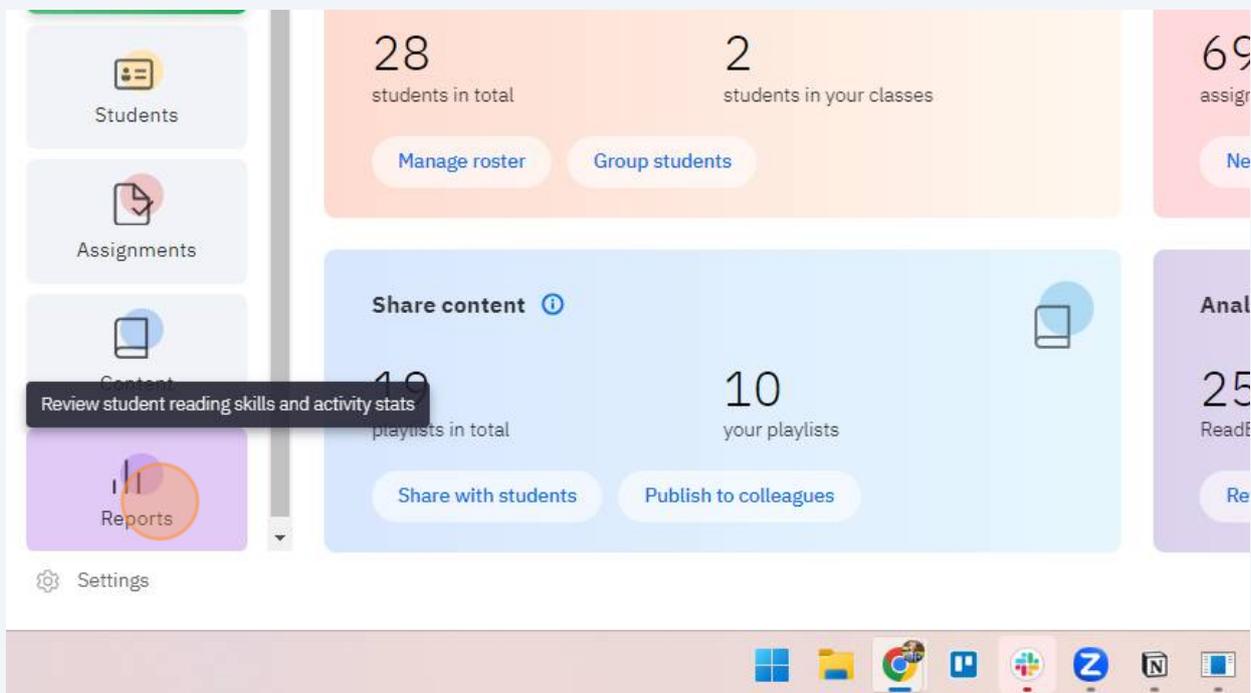
1 Log in to your Capti account.



2 Click "Log In"



3 Click "Reports"



4 Click "ETS ReadBasix"

Assessment	Description	Students	Status
ETS ReadRoutix	Fast screening of reading skills for a personalized diagnostic path	3	need assessment / don't need
ETS ReadBasix	Foundational reading skills assessment	17	need assessment / up to date
ETS ReadAuthentic	Scenario-based reading comprehension assessment	20	need assessment / up to date
Activity Stats	Students' reading activity statistics	10	not active recently / recently active

5 Click "Full Report" or select the specific class report you want to view.

MANAGE

Search

date: 2010 days Completed subtest

Full Report

Students Total	Students Completed	Word Recog. and Decoding	Vocabulary	Morphology	Sentence Processing	Reading Efficiency	Reading Comprehensi
0	0	0%	0%	0%	0%	0%	0%
0	0	0%	0%	0%	0%	0%	0%
2	2	100%	100%	100%	100%	100%	100%

6 Click "Students"

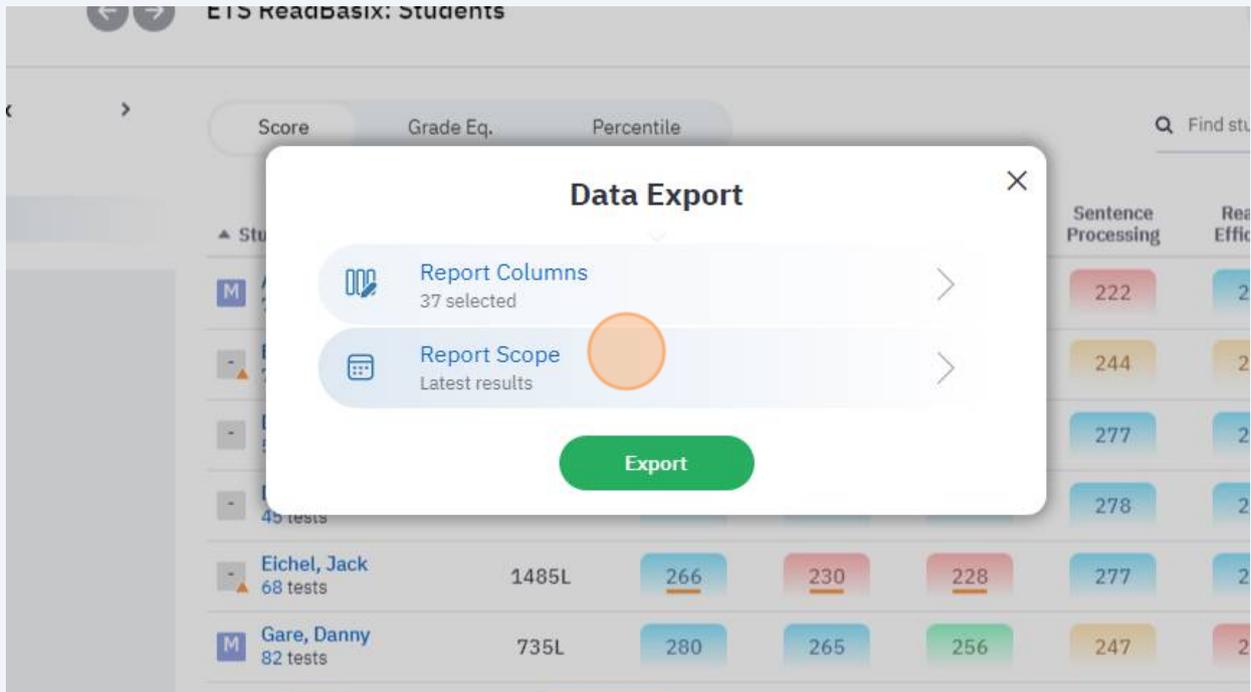
The screenshot shows the 'Group Report' interface for 'ETS ReadBasix: Statistics'. On the left, a sidebar menu includes 'ReadBasix' with sub-options 'Statistics' and 'Students'. The 'Students' option is circled in orange. The main content area features a donut chart titled 'Profiles' with a legend and a text description: 'Profile describes student's over Scores older than 1 year are ignored w'. The legend includes categories: Notable p (blue), High prof (green), Medium p (orange), Low prof (red), No profile (grey), and Total (light blue). The donut chart shows 28 students in total.

7 Click "Export"

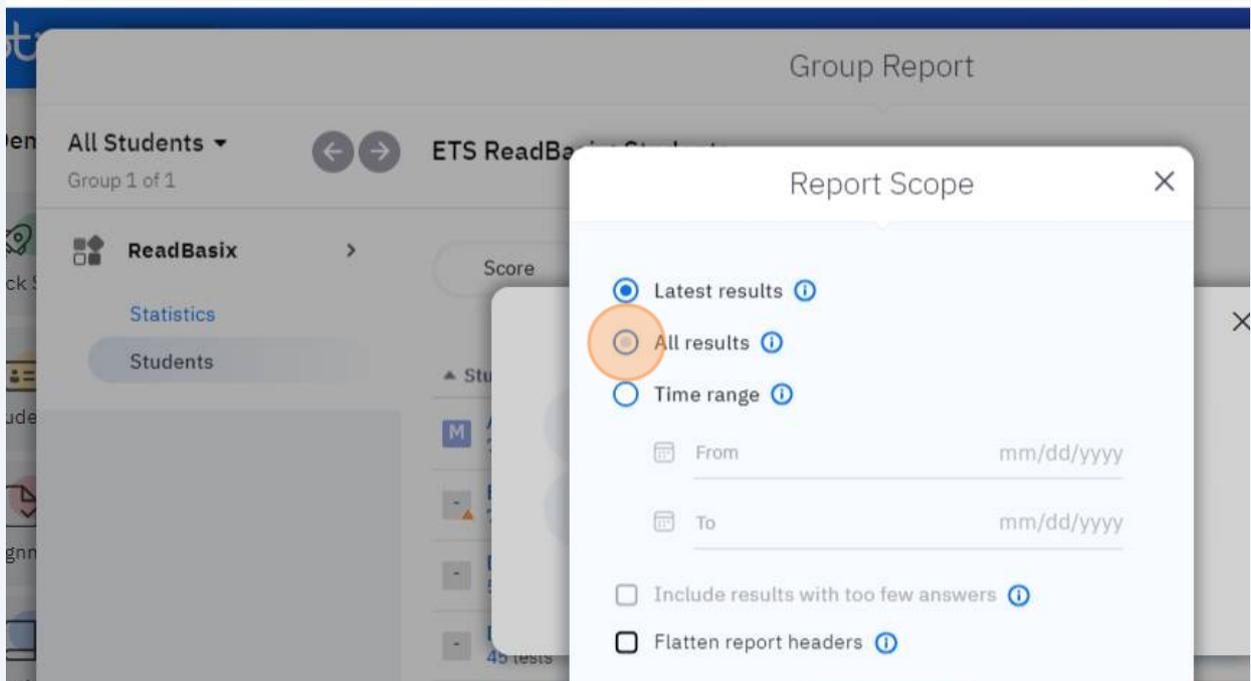
The screenshot displays a table of student performance data. The table has columns for 'Students', 'Lexile®', 'Word Recog. and Decoding', 'Vocabulary', 'Morphology', and 'Sentence Processing'. The 'Export' button at the bottom of the table is circled in orange.

Students	Lexile®	Word Recog. and Decoding	Vocabulary	Morphology	Sentence Processing
Allen, Amanda 75 tests	620L	240	267	269	222
Beckham, David 78 tests	845L	222	224	225	244
Dahlin, Rasmus 52 tests	1535L	274	307	293	277
Dickenson, Emily 45 tests	1375L	281	274	273	278
Eichel, Jack 68 tests	1485L	266	230	228	277
Gare, Danny 82 tests	735L	280	265	256	247

8 Click "Report Scope"

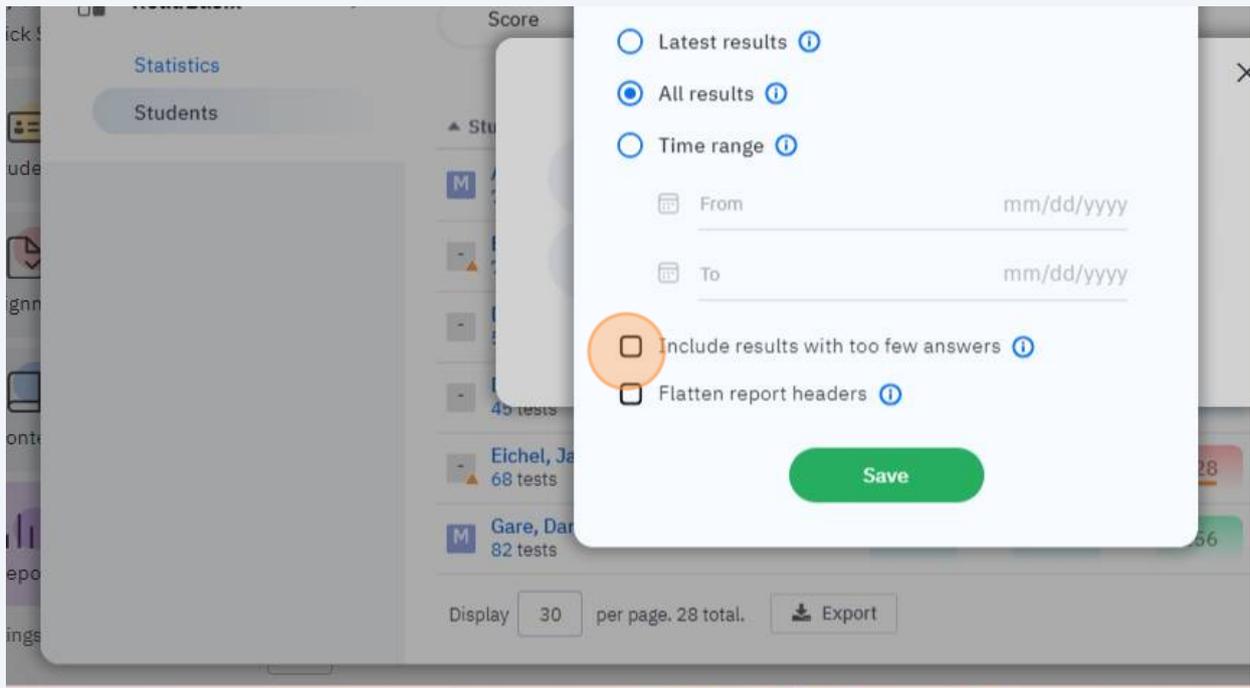


9 Click "All results"



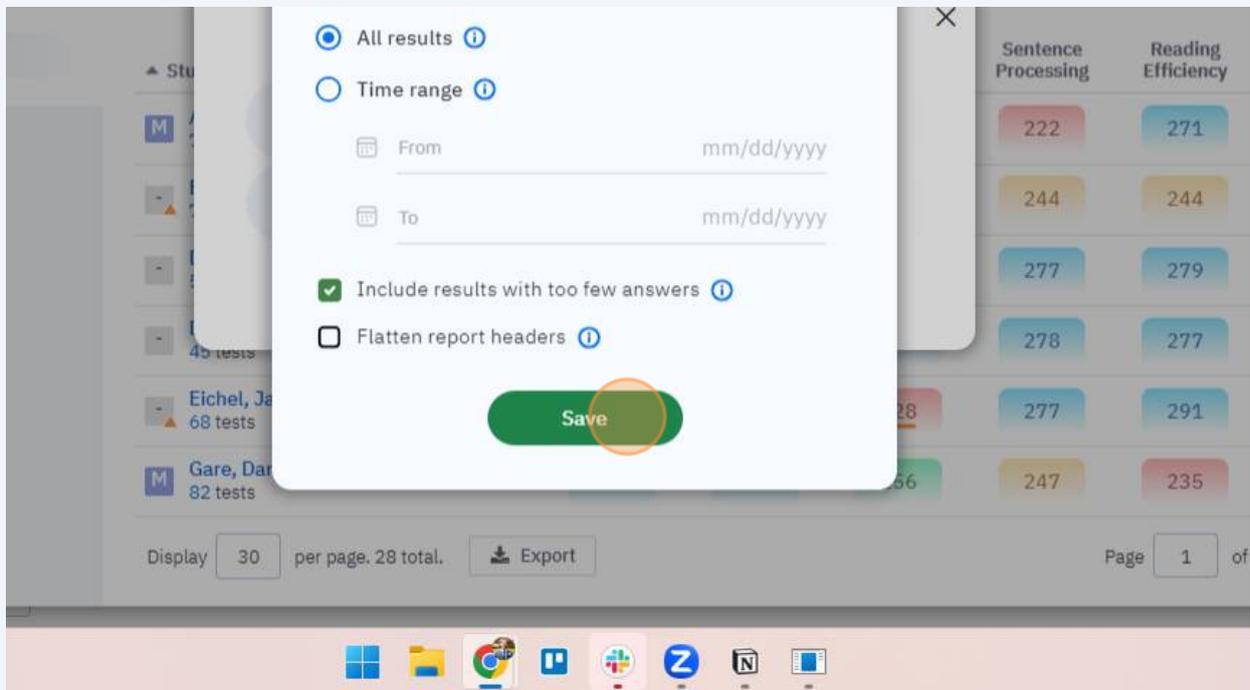
10

Click "Include results with too few answers" this is the key setting we are looking for.

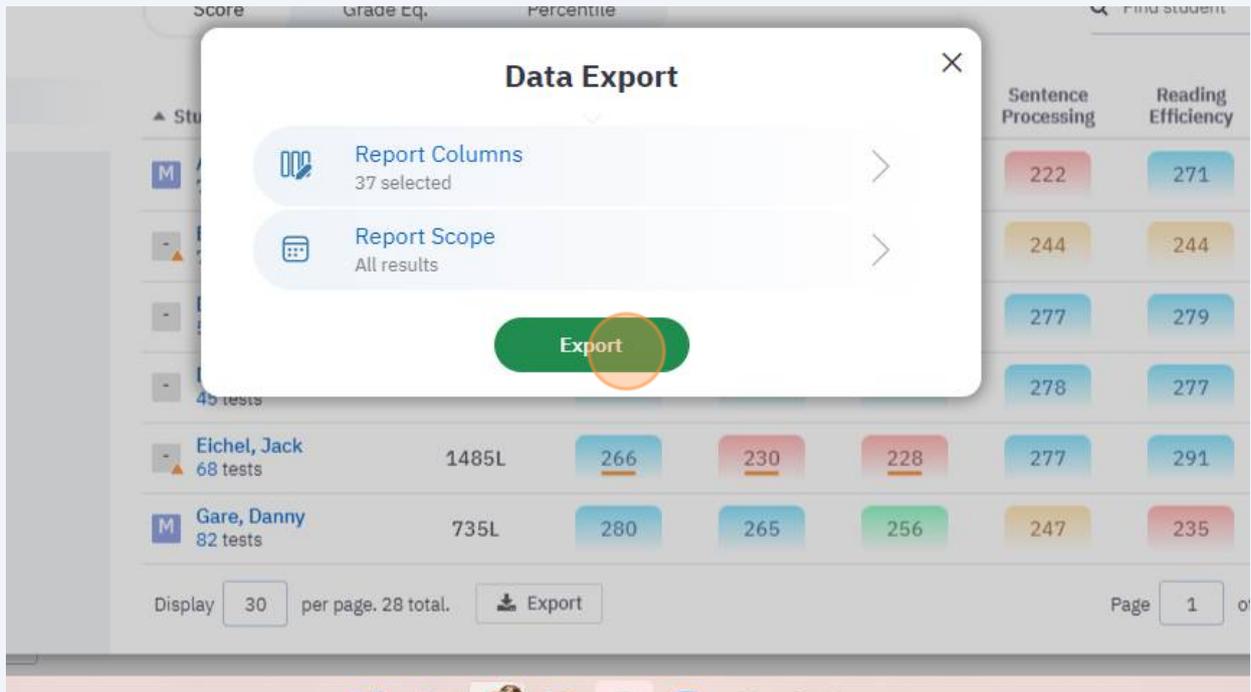


11

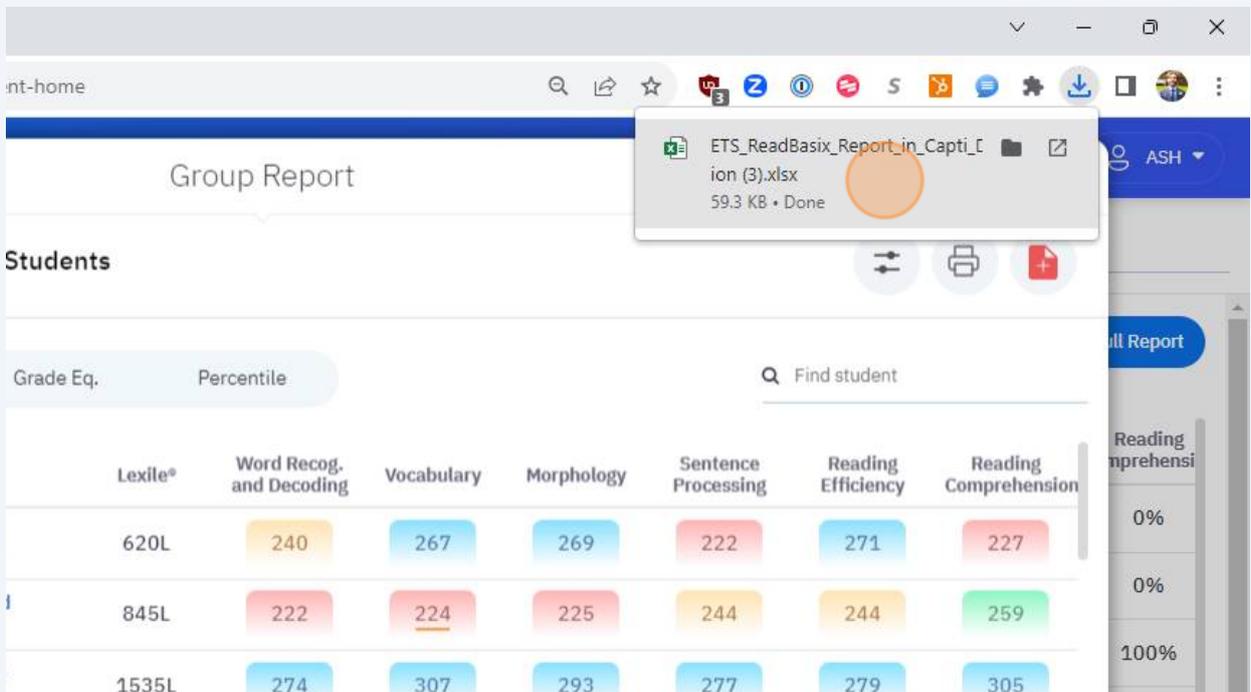
Click "Save"



12 Click "Export"



13 Click the exported .xlsx file in your downloads folder.



14 Press ctrl + f

The screenshot shows an Excel spreadsheet titled "ReadBasix Report" with the following data:

Personal Information		Assignment Details				Word Recognition and Decoding					
User Capti ID	Member Name	Assignment Name	Submitted on	Grade Level	Percentile	Score	Grade Equivalent Score	Operational Elapsed Time	Reliability	This Subtest Difficulty	Percentile
Amanda_Allen@aptvoice.com	Allen Amanda	Fall Assessment	11/01/2022	6		238.9779906		00:00:44	Unreliable		
Amanda_Allen@aptvoice.com	Allen Amanda	Fall Assessment	11/14/2022	3		225.5579804		00:00:38	Unreliable		
Amanda_Allen@aptvoice.com	Allen Amanda	ReadBasix 7th Grade	12/12/2022	7		231.1342974		00:01:35	Unreliable		
Amanda_Allen@aptvoice.com	Allen Amanda	ReadBasix	03/08/2023	6		225.5034974		00:00:15	Unreliable		
Amanda_Allen@aptvoice.com	Allen Amanda	Sample Test Form SPRING	01/10/2023	7	79	256.6776238		8 00:05:28	Reliable		
Amanda_Allen@aptvoice.com	Allen Amanda	ReadBasix	03/15/2022	7	6	210		3 00:03:54	Reliable	Medium (grades 6-8)	
Amanda_Allen@aptvoice.com	Allen Amanda	Fall Assessment	11/01/2022	5	10	210.4965305		3 00:01:26	Reliable		
Amanda_Allen@aptvoice.com	Allen Amanda	ReadBasix	04/03/2023	4	72	240.165673		4 00:01:17	Reliable	Low (grades 3-5)	
Amanda_Allen@aptvoice.com	Allen Amanda	7th Grade Placement	08/29/2022	7	21	225.0550431		5 00:02:59	Reliable		
Amanda_Allen@aptvoice.com	Allen Amanda	ReadBasix Winter	03/23/2023	5	68	240.7455595		5 00:01:27	Reliable	Medium (grades 6-8)	
Amanda_Allen@aptvoice.com	Allen Amanda	Vocabulary		8							

15 Type "unreliable"

The screenshot shows the same Excel spreadsheet as above, but with a "Find and Replace" dialog box open. The dialog box has the following settings:

- Find what: unreliab
- Replace: (empty)
- Match case:
- Match entire cell contents:
- Search: By Rows
- Look in: Values
- Buttons: Find All, Find Next, Close

16 Click "Find Next"

The screenshot shows a spreadsheet with columns for Date, Score, Elapsed Time, and Status. A 'Find and Replace' dialog box is open over the spreadsheet. The 'Find what' field contains 'unreliable'. The 'Find Next' button is highlighted with an orange circle. The spreadsheet data is as follows:

Date	Score	Elapsed Time	Status
11/01/2022		00:00:44	Unreliable
11/14/2022		00:00:38	Unreliable
12/12/2022		00:01:35	Unreliable
03/08/2023		00:00:15	Unreliable
01/10/2023		00:05:28	Reliable
03/15/2022		00:03:54	Reliable
11/01/2022		00:01:26	Reliable
04/03/2023	4	00:01:17	Reliable
08/29/2022	7	00:02:59	Reliable
03/23/2023	5	00:01:27	Reliable
	8		

17 Match up the unreliable scores to the missing scores. If they say unreliable, this is why the score is missing. Test the student again on that subtest to produce a score.

The screenshot shows the same spreadsheet as in step 16. The 'Unreliable' cell in the first row is now highlighted with a green border. The 'Find and Replace' dialog box is still open, and the 'Find Next' button is highlighted with an orange circle.