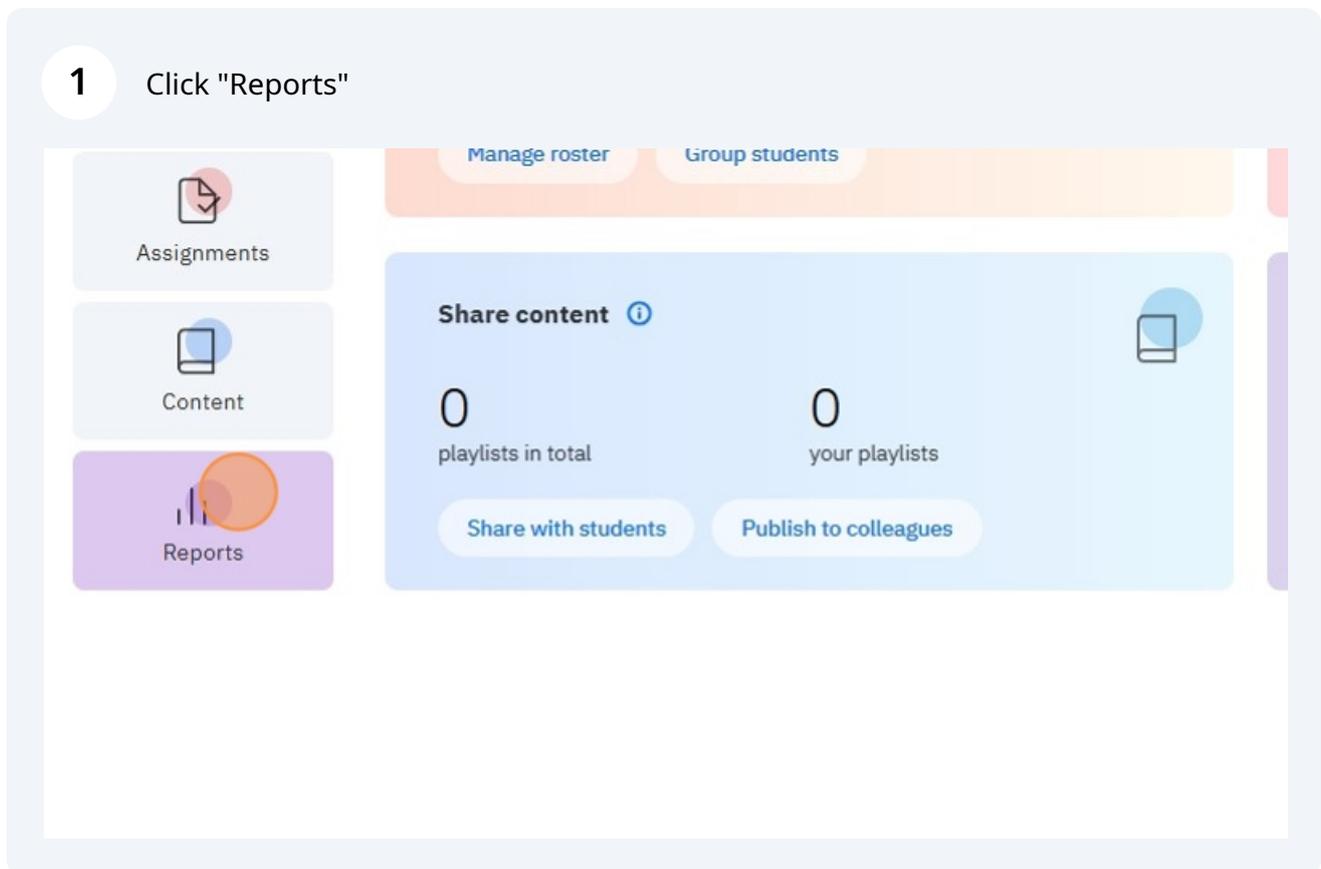
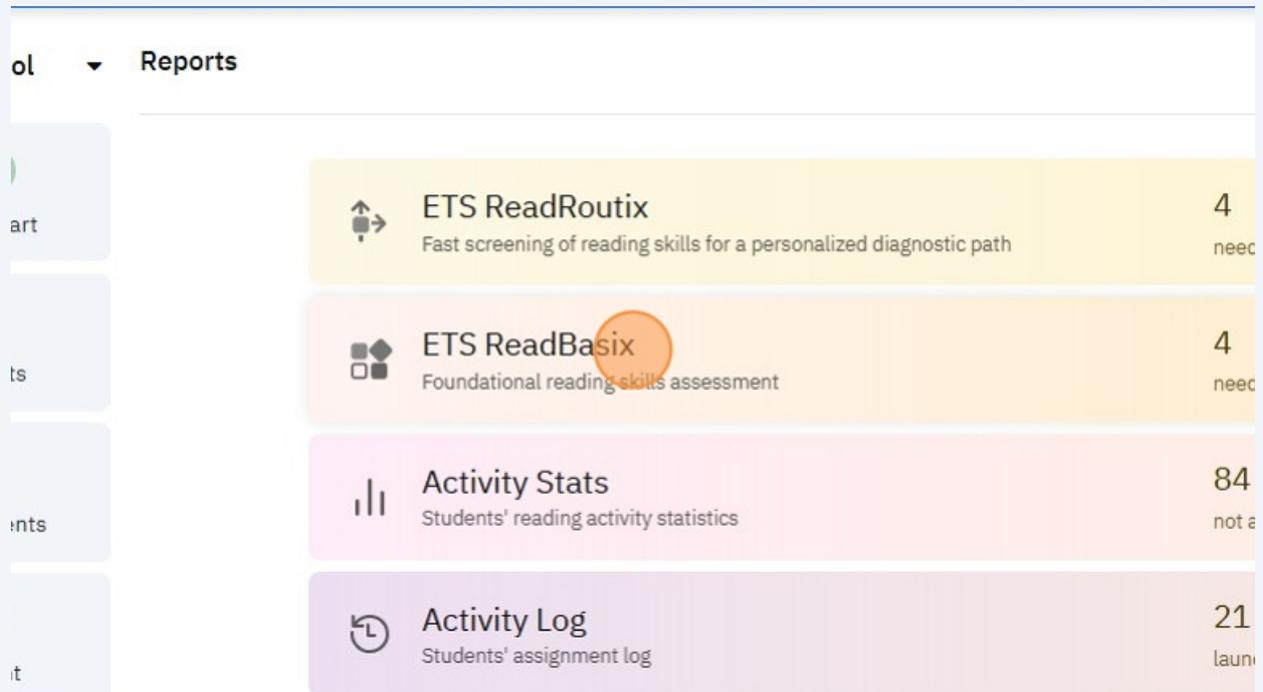


How to Export Latest Results from Capti ReadBasix

This guide will show you how to download the latest results from Capti ReadBasix.



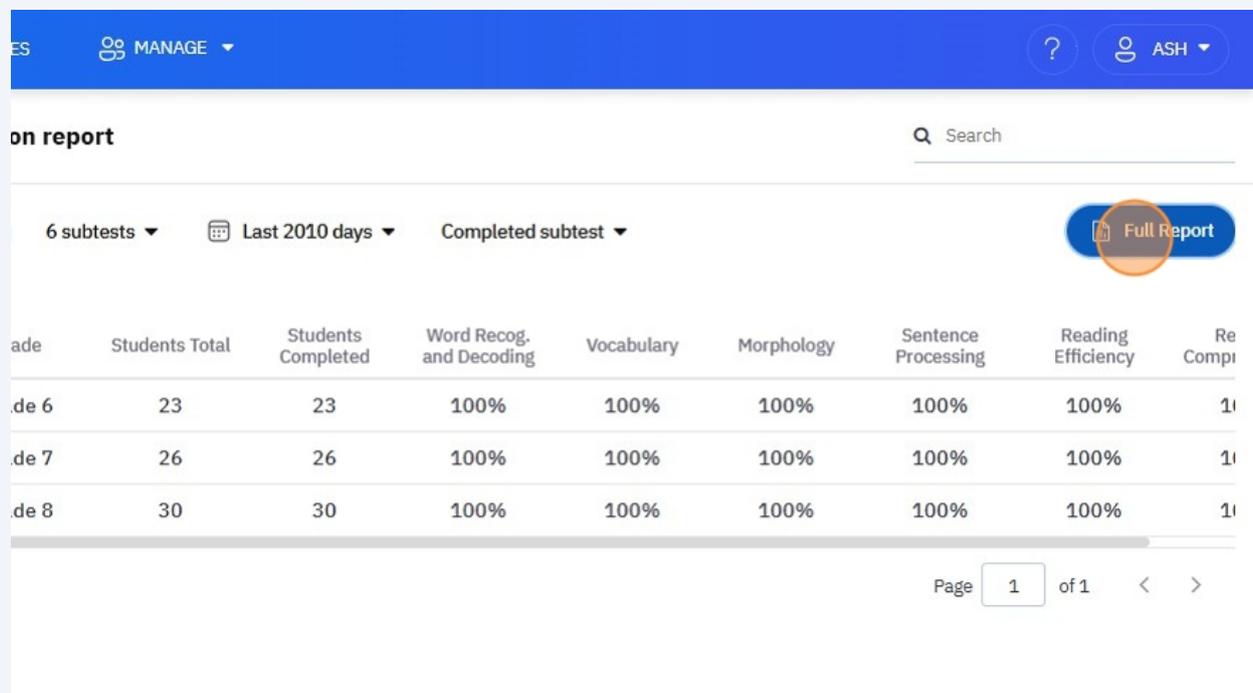
2 Click "ETS ReadBasix"



The screenshot shows a sidebar menu on the left with options like 'art', 'ts', 'nts', and 'it'. The main area is titled 'Reports' and contains four report cards:

- ETS ReadRoutix**: Fast screening of reading skills for a personalized diagnostic path. 4 needed.
- ETS ReadBasix**: Foundational reading skills assessment. 4 needed. This card is highlighted with an orange circle.
- Activity Stats**: Students' reading activity statistics. 84 not a
- Activity Log**: Students' assignment log. 21 laun

3 Click "Full Report" or whichever report you want to export.

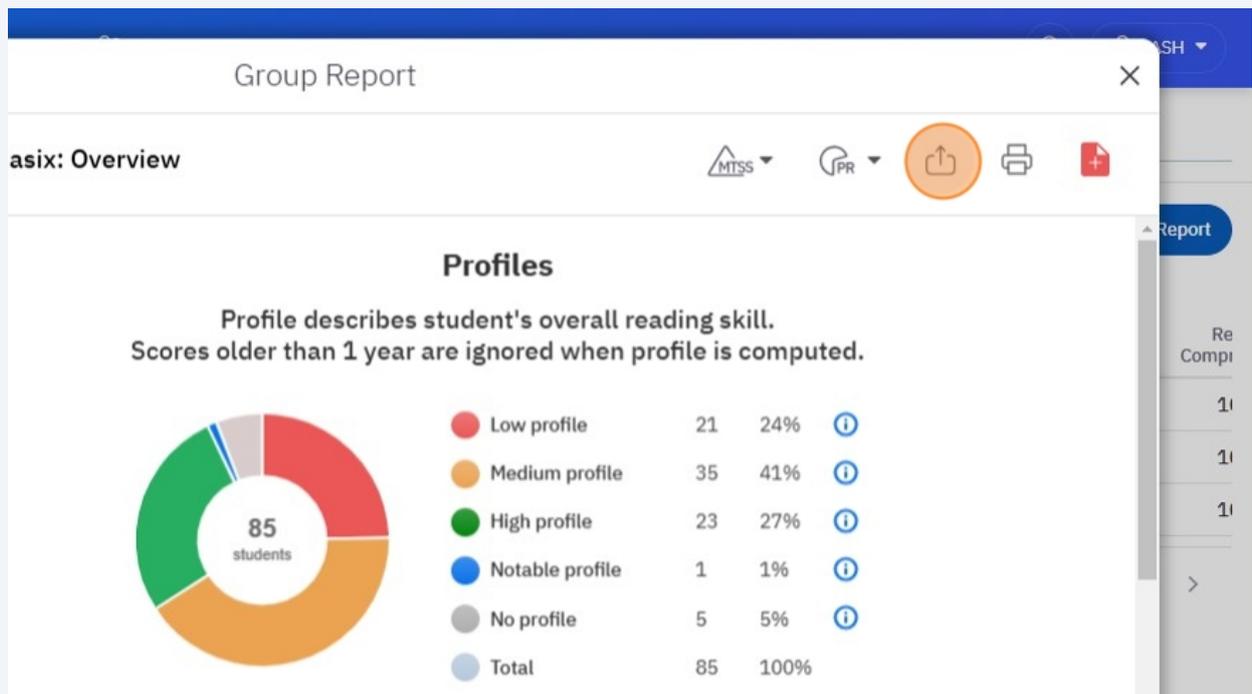


The screenshot shows the 'on report' page. At the top, there is a blue header with 'ES', 'MANAGE', a help icon, and 'ASH'. Below the header, there is a search bar and filters for '6 subtests', 'Last 2010 days', and 'Completed subtest'. A 'Full Report' button is highlighted with an orange circle. Below the filters is a table with the following data:

Grade	Students Total	Students Completed	Word Recog. and Decoding	Vocabulary	Morphology	Sentence Processing	Reading Efficiency	Re Compi
Grade 6	23	23	100%	100%	100%	100%	100%	11
Grade 7	26	26	100%	100%	100%	100%	100%	11
Grade 8	30	30	100%	100%	100%	100%	100%	11

At the bottom right, there is a pagination control showing 'Page 1 of 1' with navigation arrows.

4 Click the export icon in the top right.



5 Click "Student Comparison Table"

Profiles

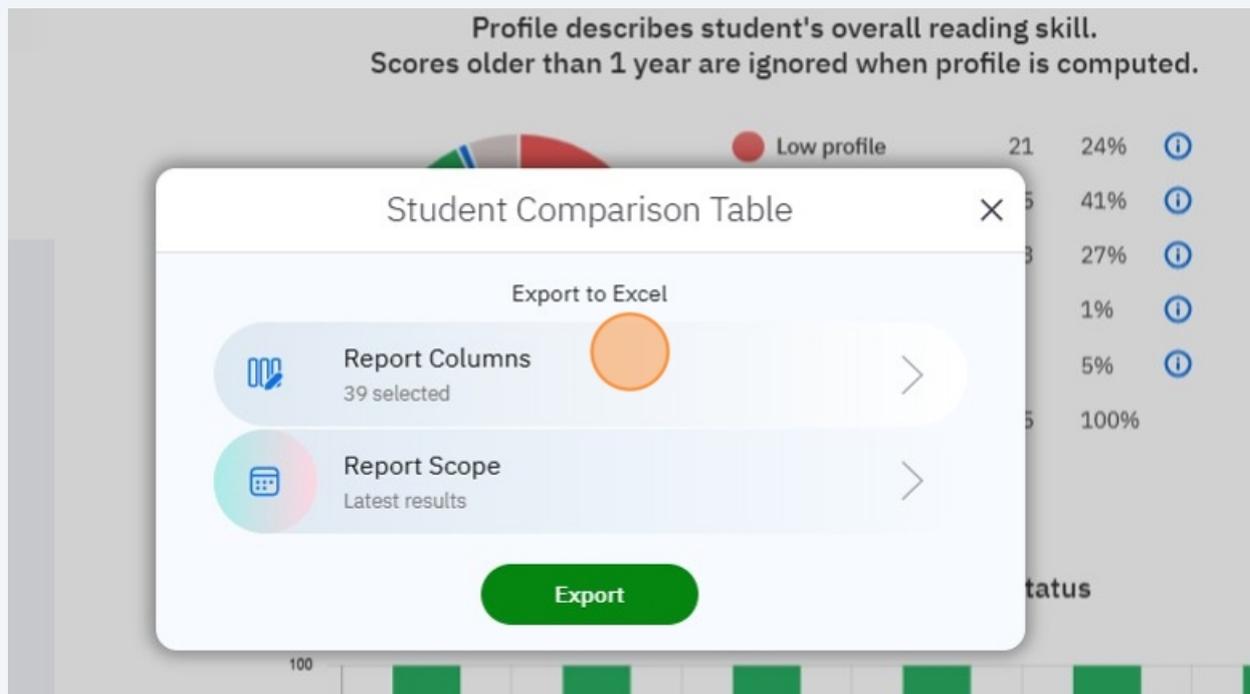
Profile describes student's overall reading skill.
Scores older than 1 year are ignored when profile is computed.

Export Data

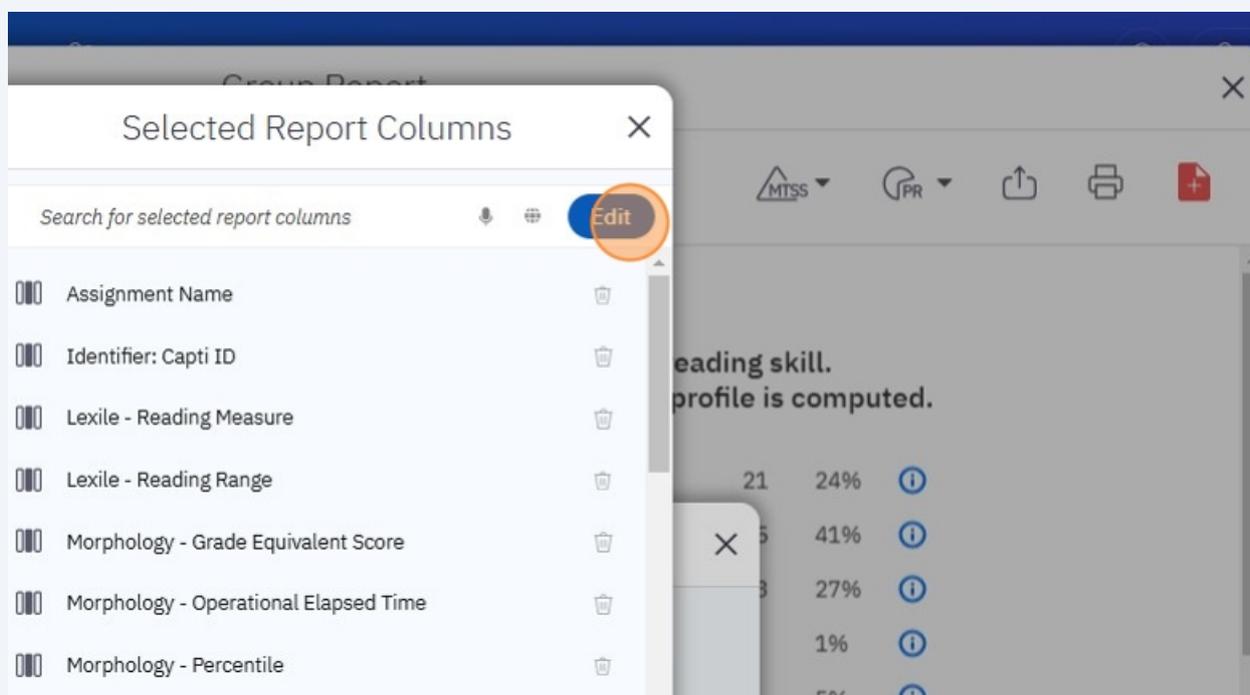
All Students (85 students)

- Student Comparison Table
A table comparing students across all available data points
- MTSS Group Report
Instructional groupings based on students' foundational skills
- Home Report
A collection of one-page PDF reports for viewing by parents or guardians
- Student-Friendly Report
A collection of one-page PDF reports for viewing by the students

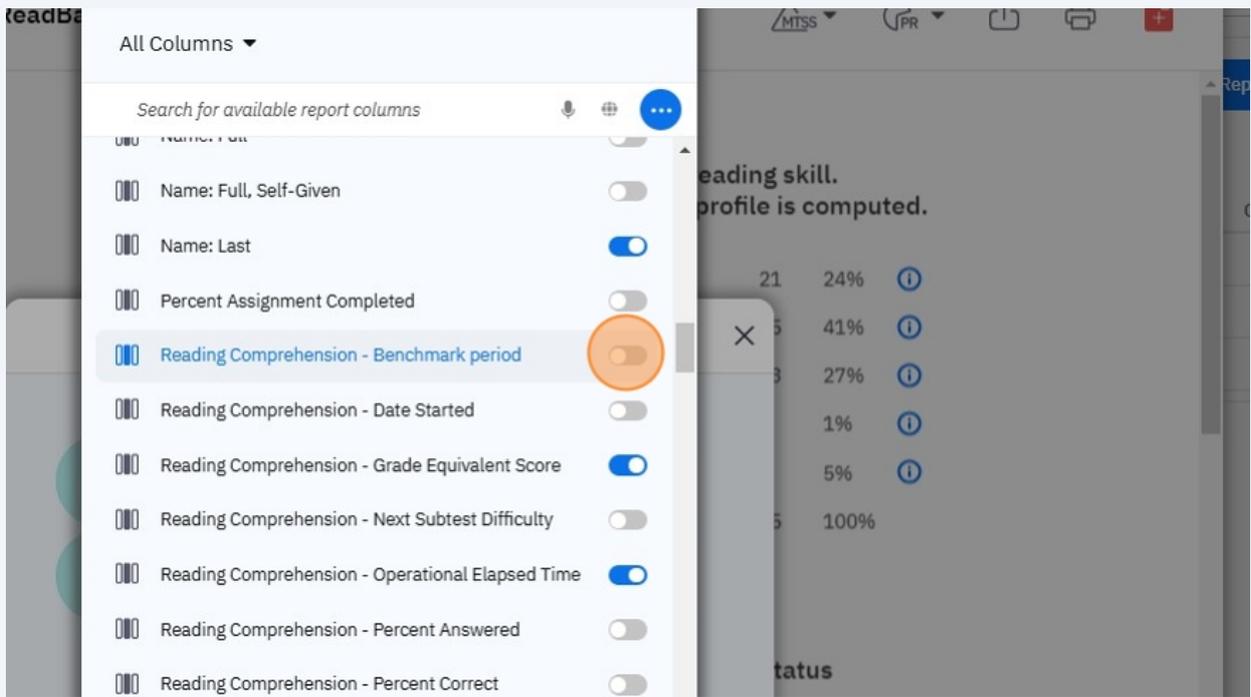
6 Click "Report Columns" to change what is exported.



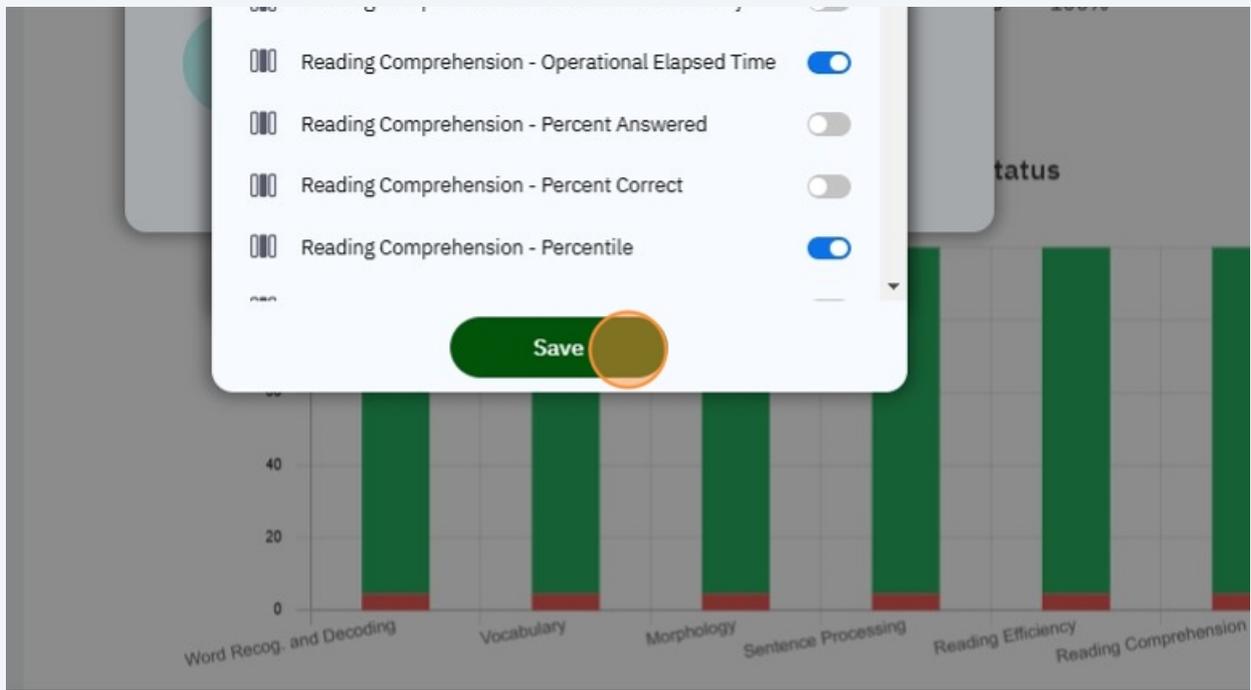
7 Click "Edit" to add or remove exported information.



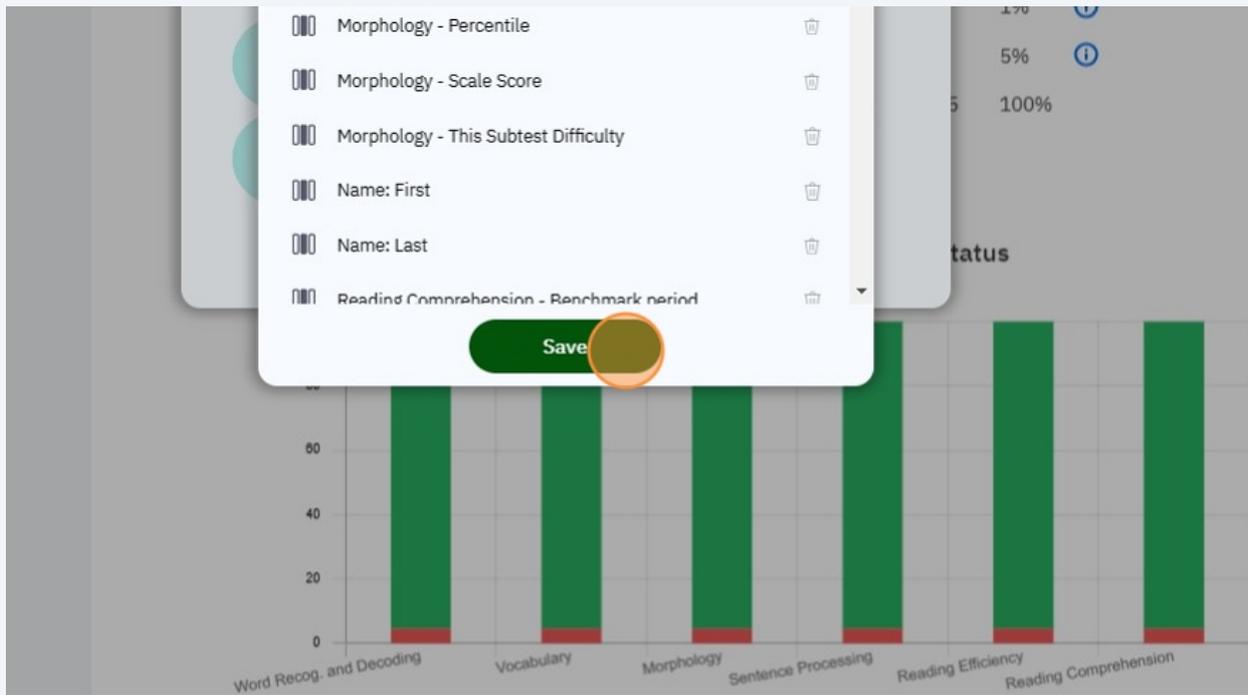
8 Select or deselect what you want exported from the list.



9 Click "Save"



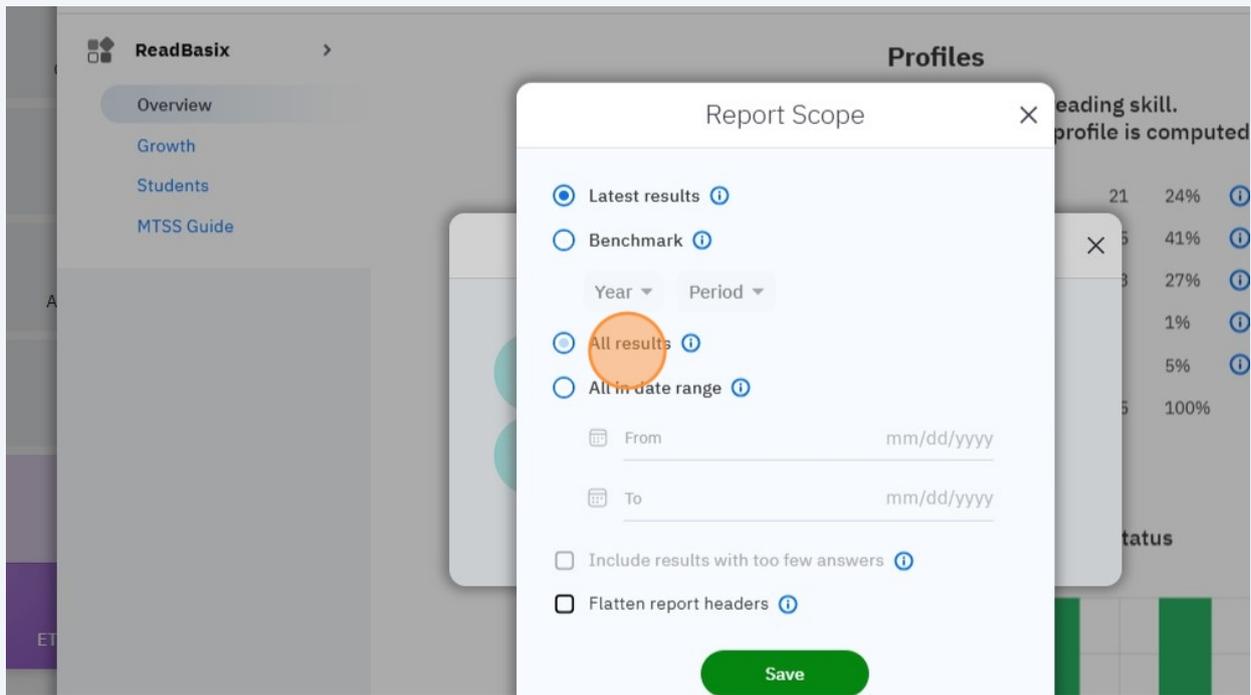
10 Click "Save"



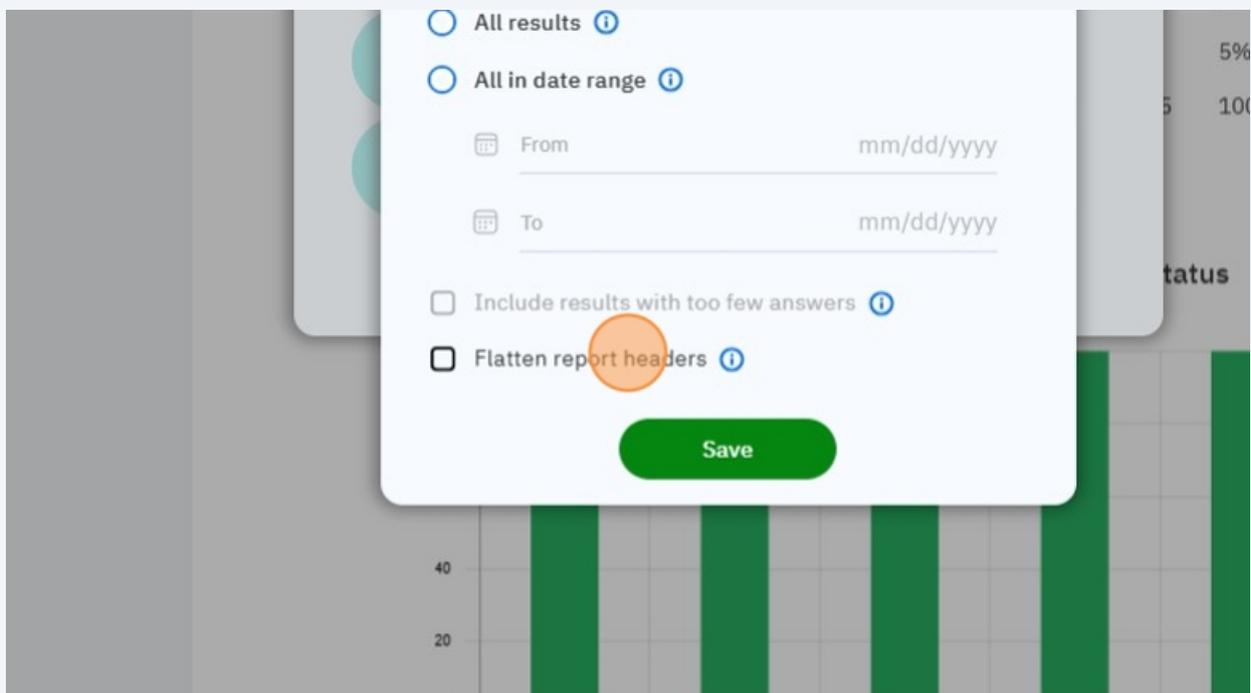
11 Click "Reports Scope" to change what report is downloaded. By default 'latest results' will be selected.



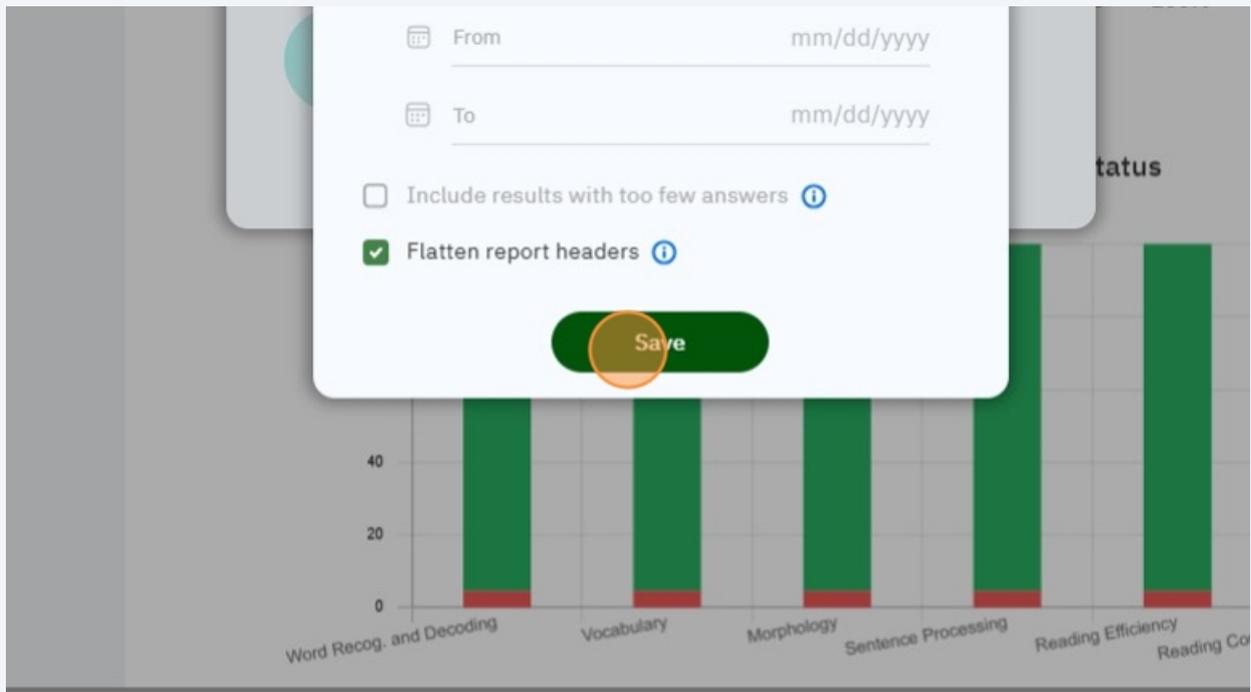
12 Select the option you want.



13 Click "Flatten report headers" to make the excel sheet easier to read.



14 Click "Save"



15 Click "Export"

