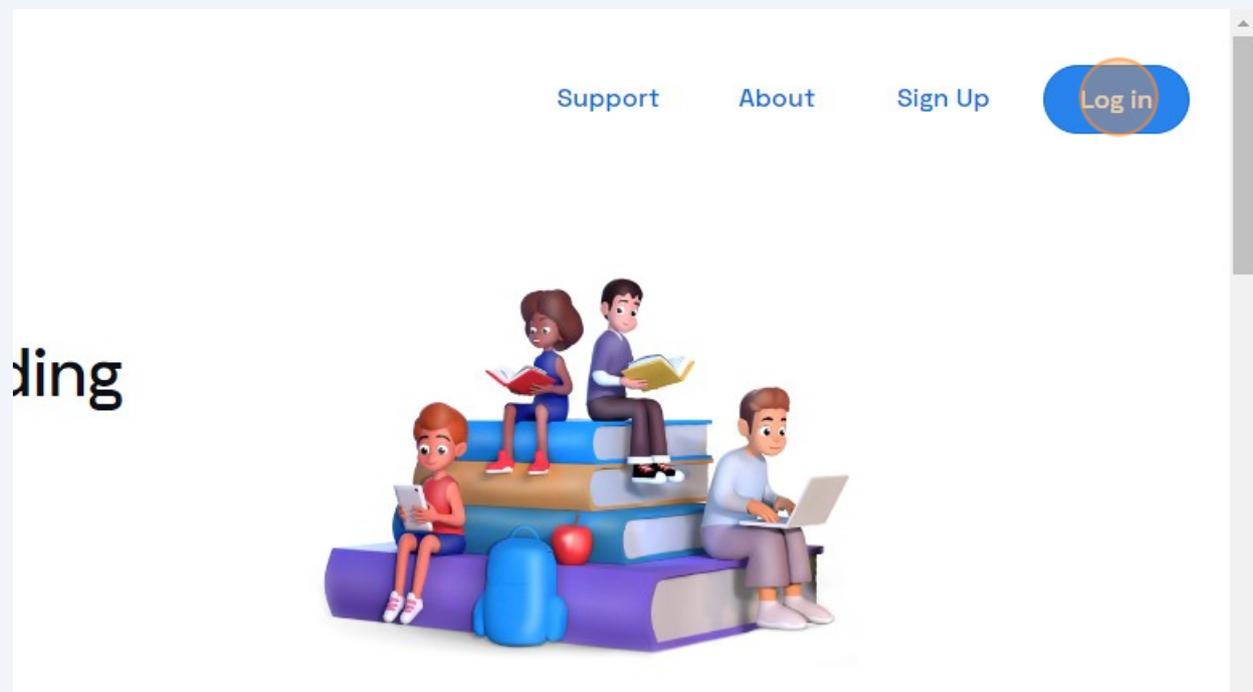


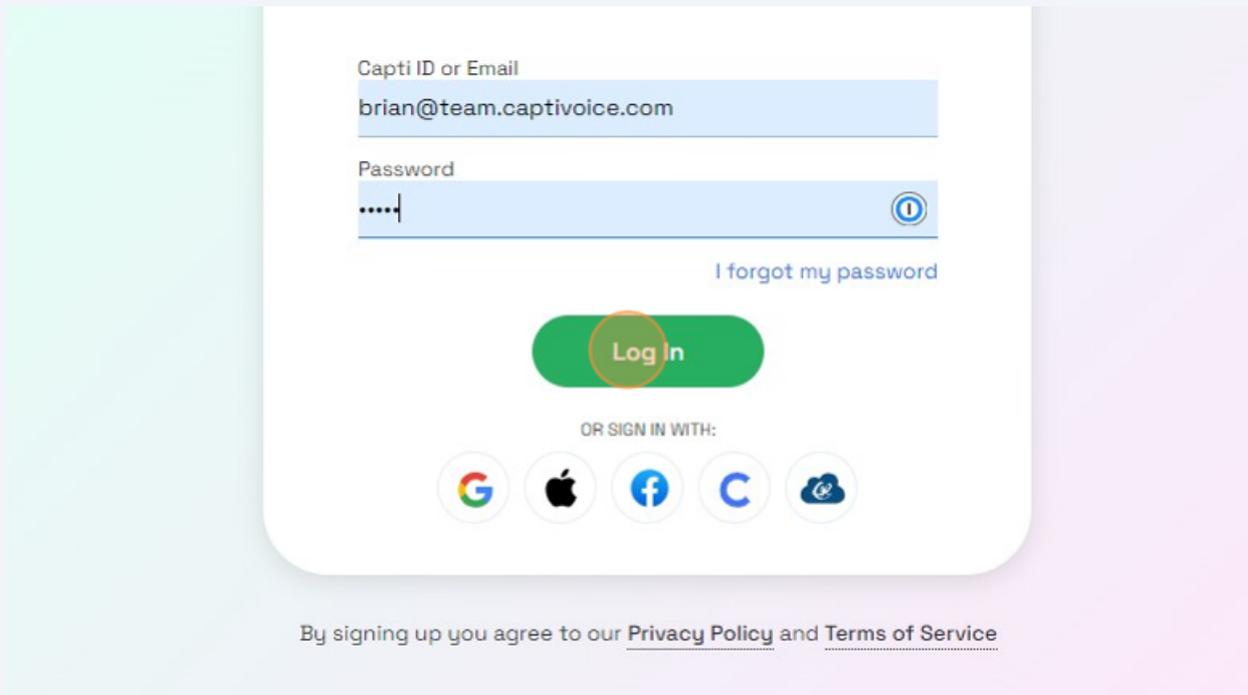
# How to Export and Save a Full Report

1 Navigate to [www.captivoice.com/capti-site](http://www.captivoice.com/capti-site)

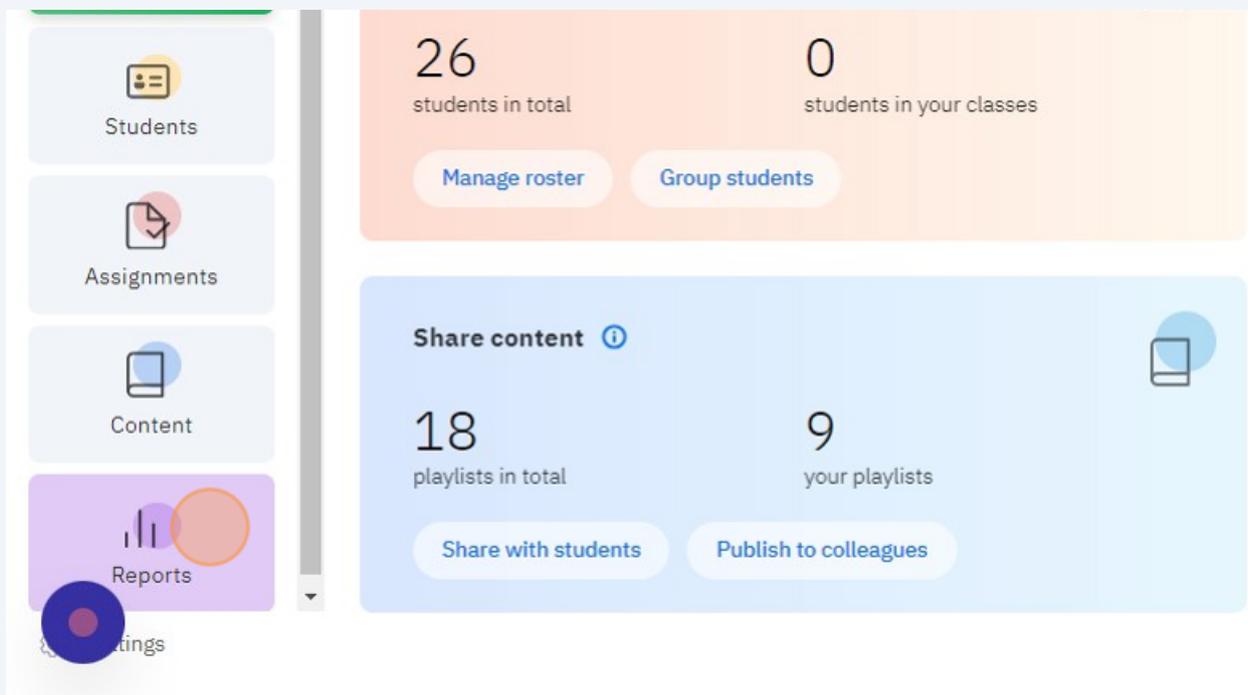
2 Click "Log in"



### 3 Click "Log In"



### 4 Click "Reports"



5 Click "Foundational reading skills assessment"

ist... ▾ Reports

- ETS ReadRoutix**  
Fast screening of reading skills for a personalized diagnostic path
- ETS ReadBasix**  
Foundational reading skills assessment
- ETS ReadAuthentix**  
Scenario-based reading comprehension assessment
- Activity Stats**  
Students' reading activity statistics

6 Click "Full Report"

ASH ▾

Search

ays ▾ Completed subtest ▾ [Full Report](#)

Students Completed	Word Recog. and Decoding	Vocabulary	Morphology	Sentence Processing	Reading Efficiency	Reading Comprehensi
2	100%	100%	100%	100%	50%	50%
0	0%	0%	0%	0%	0%	0%
0	0%	0%	0%	0%	0%	0%
4	100%	100%	100%	100%	100%	100%

7 Click here.

Group Report

All Students ▾ ETS ReadBasix: Statistics

Group 1 of 1

ReadBasix >

Statistics

Students

Profile describes stu Scores older than 1 year are

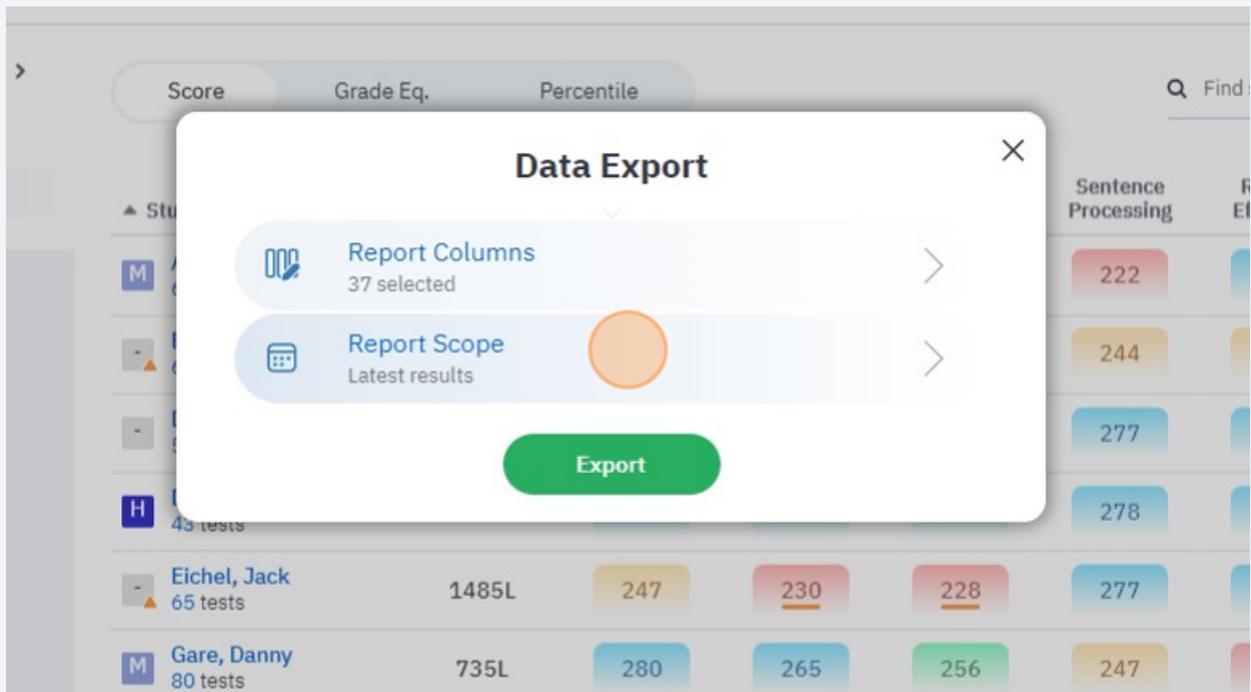
26 students

8 Click "Export"

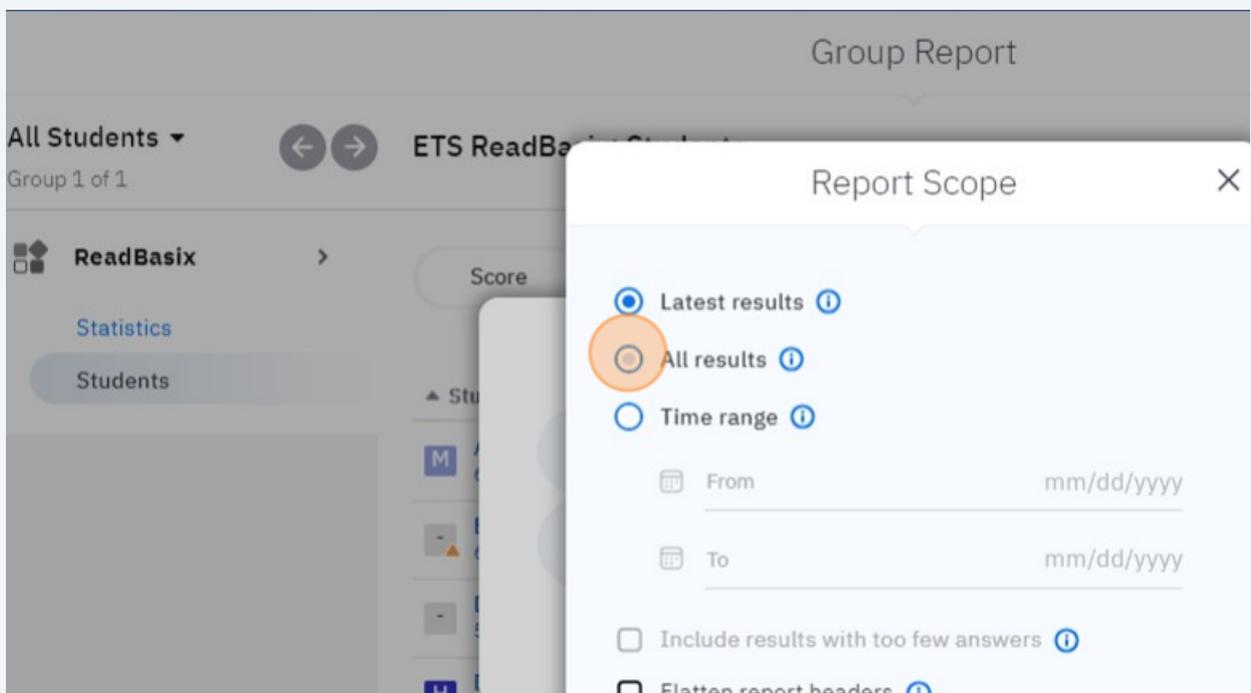
Students	Lexile®	Word Recog. and Decoding	Vocabulary	Morphology	Sentence Processing
Allen, Amanda 64 tests	620L	240	267	269	222
Beckham, David 69 tests	845L	228	224	225	244
Dahlin, Rasmus 50 tests	1535L	274	307	293	277
Dickenson, Emily 43 tests	1375L	281	274	273	278
Eichel, Jack 65 tests	1485L	247	230	228	277
Gare, Danny 80 tests	735L	280	265	256	247

Display  per page. 26 total. Export

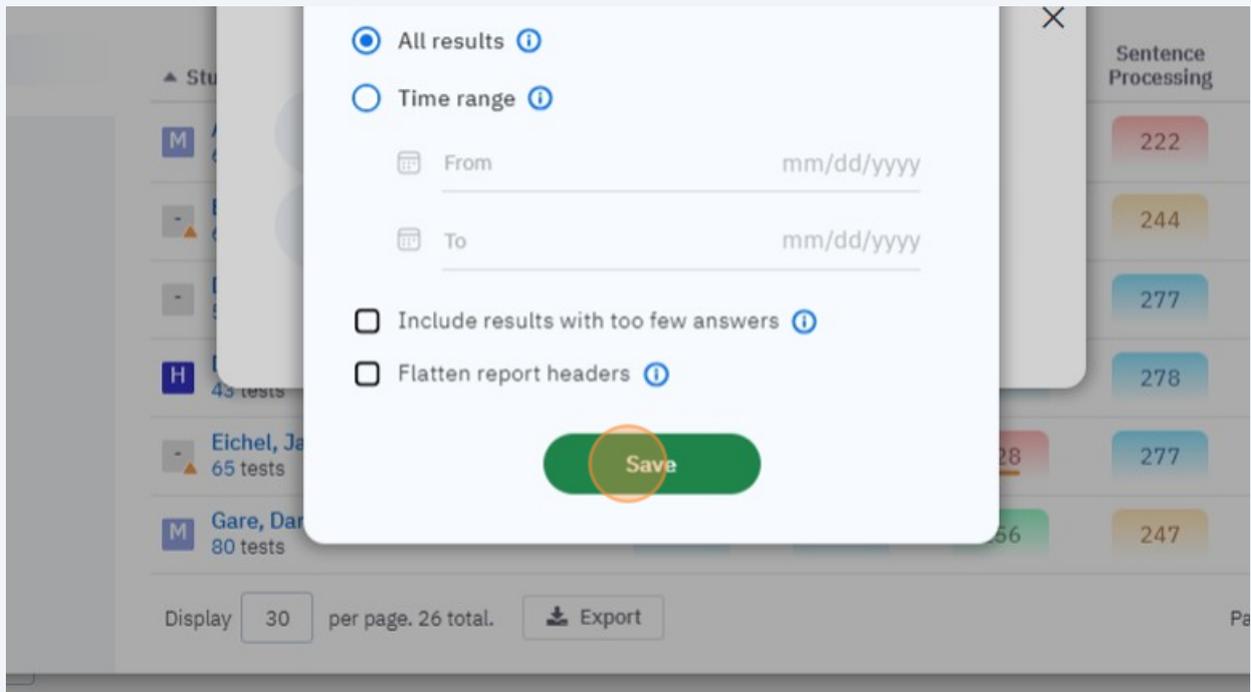
9 Click here.



10 Click "All results"



11 Click "Save"



12 Click "Export"

