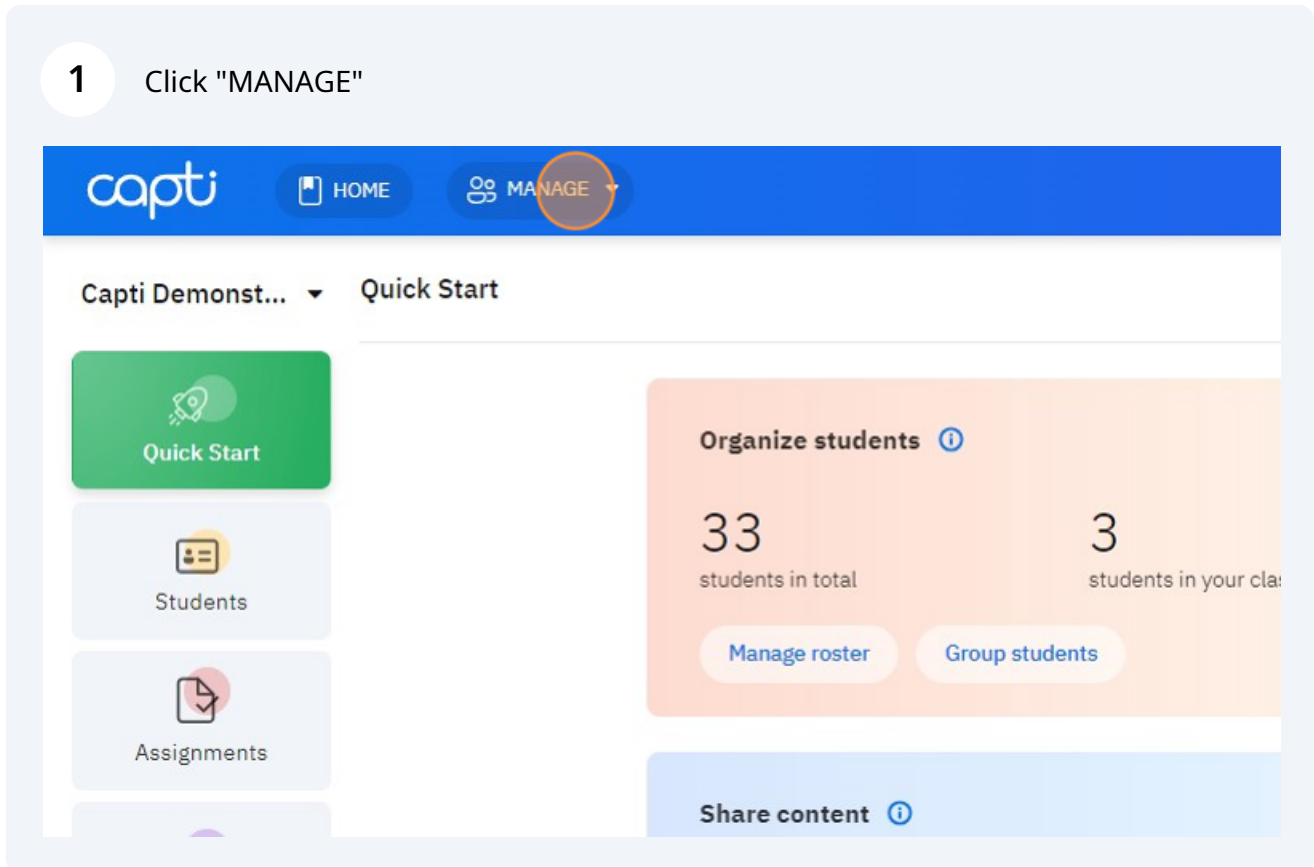


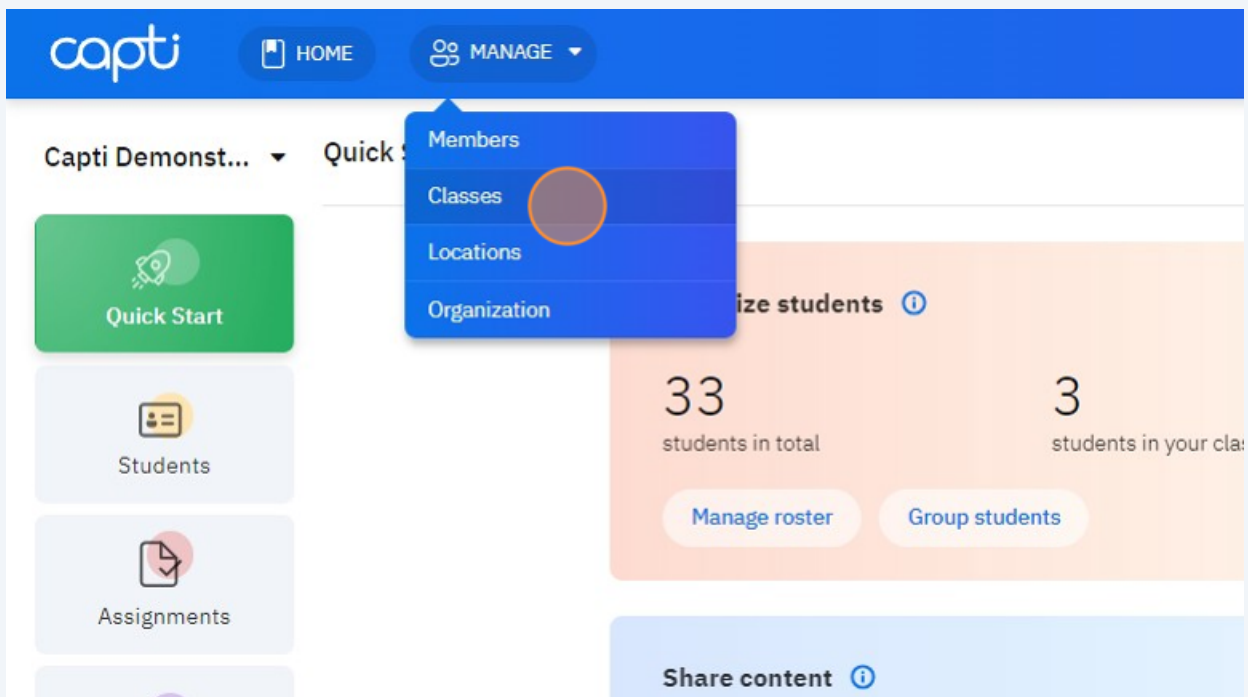
# How to Change Class Name in Capti

This guide shows how to edit the name of a class in Capti.

1 Click "MANAGE"



2 Click "Classes"



3 Click "..." next to the class whose name you want to change.

EA1	7	13	...
EA2	7	12	...
Inv Sally		6	...
SHB	7	4	...
SHS	7	4	...
SSV1	7	12	...
SSV2	7	13	...

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4 Click "Edit..."

EA1	7	13	...
EA2	7	12	...
Inv Sally		6	...
SHB	7	4	...
SHS	7	4	...
SSV1	7	12	...
SSV2	7	13	...

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5 Click this text field.

New Class

7	1	...
7	2	...
8	0	...
9	4	...
6	0	...
7	13	...

### Edit Class

\* Name Study Hall, Mr Seo

\* Code SHS

Subject Study Hall

Grade Grade 7

Period

cher, Opatz

6 Type the new desired name of the class.

7 Click "Save"

The screenshot shows a class management interface with a form overlay. The form has the following fields:

- Subject: Study Hall
- Grade: Grade 7
- Period: (empty)
- Location: Capti Demonstration

A green "Save" button is highlighted with an orange circle. The background shows a table of classes with columns for Name, Location, Grade, and Period.

Name	Location	Grade	Period
quila, Period 1 shy Ryan, Capti Teacher, Opatz M		6	0
quila, Period 2 atz Margaret		7	13
roup - Mrs Sally		7	12
			6
Borodin Opatz Margaret	SHB	7	4
Seo Opatz Margaret	SHS	7	4
Mr Verrall, Period 1 z Margaret	SSV1	7	12
Mr Verrall, Period 2			